

Timothy C. Hauenstein Reynolds Township Library
Board Minutes
April 13,2023

Meeting was called to order at 6:55pm by Chair Sharon McInnis.

Members Present – Sharon McInnis, Sara Smith, Mary Ann Wilson, Paul Rehfus and Peggy Peterman. Absent was Marjorie Morgan.

Others present – Library Director, Cheryl Smith

Motion to approve agenda was made by Sara and seconded by Mary Ann. Approved by all members present.

Motion to approve minutes from previous board meeting made by Mary Ann, seconded by Paul. Approved by all members present.

Treasurer's report for March 2023 and the Profit & Loss budget comparison for April 2022 through March 2023 was presented to board.

Motion to approve pay bills of \$29,715.07 checks 10011-10032, payroll 1036900104-1036900113 and IRS epay was made by Paul and seconded Peggy. Approved by all members present.

No report for Friends of the Library. They had a Lavender Lady Tea on April 25th to hopefully gain new members.

Library Director's report copies were given to board members and recapped by Cheryl Smith. She summarized reports and went over updates. A calendar of May events was also given to members.

Cheryl presented her pie chart of income and expenditures to the board. Some suggestions were made and will be implemented. More people are getting library cards. The Seed library has been a huge hit. A new machine was purchased for bookbinding, which has made repairing books much easier. Ceiling lights and light system still in the works. Outdoor projects are underway. Ace Home Healthcare and Tri County Schools want to partner with the library to utilize available items.

No public comments were presented.

Old Business:

From previous, Hot Spot policy needs some tweaking and has been tabled for more research.

New Business:

Bid for shelving in reading room was presented to board. Motion was made by Peggy to accept bid and seconded by Mary Ann. Approved by all members present.

Cheryl showed board pictures of some chairs as idea of what thinking for reading room. More research will be conducted for any further decisions.

The library will close early for staff meeting the Friday before Memorial Day.

More library policies needing updating: Fax Policy and Laminating Policy. The assignment for board is to review policies for any additions or changes for next meeting.

Motion to adjourn meeting was made by Mary Ann and seconded by Sara. The meeting adjourned at 7:58pm.

Next meeting is to be Thursday, May 19, 2023, at 7:00 pm at Timothy C.Hauenstein Reynolds Township Library.

Respectfully submitted by: Secretary, Peggy Peterman

A handwritten signature in cursive script that reads "Peggy Peterman". The signature is written in black ink and is positioned below the typed name.