

Timothy C. Hauenstein Reynolds Township Library
Board Minutes
September 2023

Meeting was called to order at 7:00 pm by Chair Sharon McInnis.

Members Present – Sharon McInnis, Mary Ann Wilson, Paul Rehfus, and Peggy Peterman. Absent was Sara Smith and Marjorie Morgan.

Others present – Library Director, Cheryl Smith

Motion to approve agenda was made by Paul and seconded by Mary Ann. Approved by all members present.

Motion to approve minutes from previous board meeting made by Mary Ann and seconded by Paul. Approved by all members present.

Treasurer's report for August 2023 and the Profit & Loss budget comparison for April to August 2023 was presented to board.

Motion to approve pay bills of \$38,081.622 checks 10142-10168, payroll 31369000149-313690000157 and IRS epay was made by Mary Ann and seconded by Peggy. Approved by all members present.

No report from Friends of the Library.

Copies of Library Director's reports were given to board members and recapped by Cheryl Smith. She summarized reports and went over updates. A calendar of October events was also given to members.

Even though new patrons are still up it was discovered that patron point patrons were not included in counts. Will be included in future counts. Circulation and check ins and out were a little down from previous month.

Parking lot project of seal-coating and restripe is completed. Carpeting is planned to be cleaned October 13th. Library will close early that day. New tile is planned to be installed starting the week of Dec 13th. The library will be closed during that time for about a week but curbside delivery will happen. The library will also be closing early on Halloween.

The library will be partnering with Tri County schools to make library resources available to the students. A confidentiality agreement will be signed by library for pertinent information in distributing books,

No public comments were presented.

Old Business:

Amended Compensation Policy was reviewed by board and motion to approve was made by Mary Ann and approved by Paul. Approved by all members present.

New Business:

Assignment for board is to review Investment of Library Funds Policy for updating.

Motion to adjourn meeting was made by Paul and seconded by Mary Ann. Meeting adjourned at 7:33 pm.

Next meeting to be Thursday, October 19, 2023 at 7:00pm at Timothy C.Hauenstein Reynolds Township Library.

Respectfully submitted by: Secretary, Peggy Peterman

A handwritten signature in cursive script that reads "Peggy Peterman". The signature is written in black ink and is positioned below the typed name.