

Timothy C. Hauenstein Reynolds Township Library
Board Minutes
May 2023

Meeting was called to order at 7:03 pm by Chair Sharon McInnis.

Members Present – Sharon McInnis, Mary Ann Wilson, Paul Rehfus and Peggy Peterman. Absent was Sara Smith and Marjorie Morgan.

Others present – Library Director, Cheryl Smith

Motion to approve agenda was made by Paul and seconded by Mary Ann. Approved by all members present.

Motion to approve minutes from previous board meeting made by Mary Ann, seconded by Paul. Approved by all members present.

Treasurer's report for April 2023 and the Profit & Loss budget comparison for April 2023 was presented to board.

Motion to approve pay bills of \$36,309.56 checks 10033-10060, payroll 31369000104-313692000112 and IRS epay was made by Peggy and seconded Paul. Approved by all members present.

No report for Friends of the Library.

Copies of reports from Library Director were given to board members and recapped by Cheryl Smith. She summarized reports and went over updates. A calendar of May events was also given to members.

Circulation, internet usage, new patrons and people in the library are all going well. Numbers are looking real good.

The building's front doors have been realigned and gaskets replaced. Men's restroom soap dispenser was replaced after vandalism. Culprits are being charged. The library's internet and phones were down for about a day due to line cut in process of pouring and forming concrete for shed. New bike rack is going to be built by local company. Reading room shelving has been ordered.

Beginning June library will be open till 7 pm on Mondays. Already open late on Wednesdays. The additional day will assist in utilizing library facilities.

No public comments were presented.

Old Business:

From previous, Fax Policy needed some updating and new Laminating Policy were reviewed. Motion to approve policies made by Mary Ann and seconded by Paul. Approved by all members present.

New Business:

None.

Motion to adjourn meeting was made by Paul and seconded by Peggy. Meeting adjourned at 7:35 pm.

Next meeting to be Thursday, June 15, 2023 at 7:00pm at Timothy C.Hauenstein Reynolds Township Library.

Respectfully submitted by: Secretary, Peggy Peterman

A handwritten signature in cursive script, reading "Peggy Peterman". The signature is written in black ink and is positioned below the typed name.