

Timothy C. Hauenstein Reynolds Township Library
Board Minutes
June 16, 2022

Meeting was called to order at 7:00pm by Chair Sharon McInnis.

Members Present – Sharon. McInnis, Mary Ann Wilson, Sara Smith, Paul Rehfus and Peggy Peterman. Absent was Marjorie Morgan.

Others present – Library Director, Cheryl Smith

Additions and changes to agenda to add considerations regarding CD. Motion to approve agenda with additions was made by Mary Ann and seconded by Paul. Approved by all members present.

Motion to approve the minutes of May 19, 2022 meeting made by Paul, seconded by Sara. Approved by all members present.

Treasurer's report for May 2022 was presented to board and the Profit & Loss budget comparison for April through May 2022. Motion to approve pay bills: checks 9746 – 9773, payroll 31369001-31369009 and IRS epay totaling \$25,233.80 made by Peggy and seconded by Sara. Approved by all members present.

No representative was present for Friends of the Library. No other updates at this time.

Library Director's report for May 2022 copies were given to board members and recapped by Cheryl Smith. She summarized reports and went over updates. A calendar of July events was also given to members.

Circulation, checkouts and people in library were up over prior month. Overall new patrons have been steadily increasing. Summer reading signups are going well.

Heating/Ac control has been installed and approved shelving has been ordered. Cement work and paving of parking lot have been scheduled. Library has been signed up for Circulating Children's Museum Pass and looking into for John Ball Zoo and Grand Rapids Museum. WGLM Radio will be doing free advertising for the Food Truck Rally.

No public comments were presented.

Old Business:

From previous, Holiday Policy and Vacation Leave Policy to be reviewed by board members. Motion to approve updated Holiday Policy was made by Mary Ann and seconded by Sara, approved by all members present. Motion to approve updated

Vacation Leave Policy with addition of proration for leave of absence was made by Peggy and seconded by Sara. Approved by all members present.

New Business:

There are more library policies needing updating; Library of Things Policy and Facility Use Policy. Assignment for board is to review policies for any additions or changes and present at next meeting.

It was suggested by Independent Bank Manager to roll the CD into a five-month retail CD at a higher interest rate than currently getting. Can be done at no additional costs. After further discussion a motion to approve rollover made by Peggy and seconded by Paul. Approved by all members present.

Was brought up of adding funds to CD or setting up another CD. Further discussion tabled to next meeting.

Motion to adjourn meeting was made by Mary Ann, seconded by Paul. Meeting adjourned at 7:40pm.

Next meeting to be Thursday, July 21, 2022 at 7:00pm at Timothy C.Hauenstein Reynolds Township Library.

Respectfully submitted by: Secretary, Peggy Peterman

A handwritten signature in cursive script that reads "Peggy Peterman". The signature is written in black ink and is positioned below the typed name.