

RECEIVED 12/17/2017 10:23 2013073240 REYNOLDS TOWNSHIP LIB

Timothy C. Hauenstein Reynolds Township Library  
Board Minutes  
November 16, 2017

Meeting was called to order at 7:03 pm by Chairman Stevens.  
Members Present – Thomas Ward, Rich Stevens, Mary Ann Wilson,  
Brandy Antor, Marjorie Morgan, and Paul Rehfus

Others present – Library Director, Janice Williams

Motion by B Antor, seconded by T. Ward to approve the agenda. Carried 6-0.

Motion by T. Ward, seconded by P. Rehfus to approve minutes of the October 2017 meeting. Carried 6-0..

*Treasurer's Report*

Motion by M. Wilson, seconded by B. Antor, to approve payment of checks 8017 - 8051 in the amounts of \$27,502.32. Carried 5 -1.

*There were no public comments or concerns.*

*Library Director's Report*

Checkins of 3,110, checkouts ,3,731  
3,543 patrons using the library (average 136 daily)  
22 patrons (average) using internet daily  
26 new patrons added  
193 new items added  
453 Inter-Library items loaned in  
267 Inter-Library items loaned out  
Melcat Statewide Delivery 24 loaned out, 13 loaned in

1 new account sent to Unique Management Services, Inc.  
No items or fines received

*Youth Services*

Fall programs are all happening. Seeking more attendance at the Coding Club and The Zone.  
Santa will be visiting the library, Saturday, December 9<sup>th</sup>. Craft and cookies with the Harvest Festival Queen and Court participating.

*A full copy of the Director's Report is attached.*

*Friends Group*

*Presented by liason, Marjorie Morgan.*

*Due to lack of homes, the annual Holiday Tour of Homes is cancelled this year.*

*Working on a tie-in with the Sesquecentennial Celebration.*

*Next meeting is Wednesday, December 13<sup>th</sup> at 9:30am. All are welcome to attend.*

*Old Business*

*Rick Fahner will be able to use a thumb drive to access the Historical Information for Sesquecentennial research.*

*Director evaluation tabled for December meeting.*

*Marjorie Morgan requested staff records regarding benefits. Once W-2's are completed, information will be provided..*

*New Business.*

*Motion by T. Ward, seconded by M. Wilson to approve closure of the library on Tuesday, December 26<sup>th</sup>. Carried 6-0.*

*Schedule of days which the library will be closed in 2018 was handed out.*

*Motion by T, Ward, seconded by P. Rehfus to adjourn. Carried 6-0.  
Meeting adjourned at 7:44pm.*

*Next meeting Thursday December 21, 2017 at 7:00pm at  
Timothy C. Hauenstein Reynolds Township Library.*

*Respectfully Submitted,*

*Mary Ann Wilson  
Reporting Secretary*